

September 8, 2020

To whom it may concern,

Due to an event scheduled prior to employment with Celina City Schools I would like to request three deduct days to be used October 14<sup>th</sup>-October16th.

Thank you for your consideration,

A handwritten signature in black ink that reads "Mackenzie Schlepp". The signature is written in a cursive, flowing style.

Mackenzie Schlepp